



ACGME Coordinator Advisory Group Charge

1. Purpose

The Coordinator Advisory Group serves as consultative body to the ACGME administration concerning coordinator, graduate medical education, learning environment, and accreditation matters.

2. Responsibilities

- a. The Coordinator Advisory Group meets twice per year, typically in May and September. Tentative dates are listed below and are subject to change.

- September 10-11, 2026
- May 6-7, 2027
- September 9-10, 2027
- May 4-5, 2028
- September 7-8, 2028
- May 3-4, 2029

- b. Teleconferences may be scheduled between meetings as needed.

3. Committee Membership

- a. The Coordinator Advisory Group is composed of 12 members.

- (1) Three members each from: hospital-based, medical, and surgical specialties, with a balance in core residency and subspecialty fellowship programs.

- (2) Three members who are institutional coordinators.

- b. Members must be nominated by their program director if they are program coordinators, or by their designated institutional official (DIO) if they are institutional coordinators.

- (1) Nominations for new members will be solicited via the ACGME *e-Communication*.

- c. Members will serve three-year terms, from July 1, 2026, through June 30, 2029. An orientation meeting will be held in May 2026.

4. Criteria for Selection

- a. Must be listed in the Accreditation Data System (ADS) as either the program coordinator for an ACGME-accredited residency or fellowship program, or as the institutional coordinator for an ACGME-accredited Sponsoring Institution.
- b. Minimum of five years' experience as a program or institutional coordinator.
- c. Active involvement in a specialty group preferred.
- d. Academic interest (published or presented nationally) preferred.