### Specialty-Specific Program Requirements: Program Coordinator Dedicated Time

Effective as of July 1, 2025

**Common Program Requirements are in bold** 

In addition to the specialty- and subspecialty-specific program requirements listed below, the following Common Program Requirements Background and Intent applies:

Background and Intent: The requirement does not address the source of funding required to provide the specified salary support.

Each program requires a lead administrative person, frequently referred to as a program coordinator, administrator, or as otherwise titled by the institution. This person will frequently manage the day-to-day operations of the program and serve as an important liaison and facilitator between the learners, faculty and other staff members, and the ACGME. Individuals serving in this role are recognized as program coordinators by the ACGME.

The program coordinator is a key member of the leadership team and is critical to the success of the program. As such, the program coordinator must possess skills in leadership and personnel management appropriate to the complexity of the program. Program coordinators are expected to develop in-depth knowledge of the ACGME and Program Requirements, including policies and procedures. Program coordinators assist the program director in meeting accreditation requirements, educational programming, and support of residents.

Programs, in partnership with their Sponsoring Institutions, should encourage the professional development of their program coordinators and avail them of opportunities for both professional and personal growth. Programs with fewer residents may not require a full-time coordinator; one coordinator may support more than one program.

The minimum required dedicated time and support specified in 2.12.a. is inclusive of activities directly related to administration of the accredited program. It is understood that coordinators often have additional responsibilities, beyond those directly related to program administration, including, but not limited to, departmental administrative responsibilities, medical school clerkships, planning lectures that are not solely intended for the accredited program, and mandatory reporting for entities other than the ACGME. Assignment of these other responsibilities will necessitate consideration of allocation of additional support so as not to preclude the coordinator from devoting the time specified above solely to administrative activities that support the accredited program.

Specialty/Subspecialty Name	Program Requirement Language				
Allergy and Immunology	2.12.a. The program coordinator must be provided with dedicated time and support adequate for administration of the program based upon its size and configuration. (Core)				
		a minimum, the program coordinator must l elow for administration of the program. <sup>(Core</sup>		ledicated time and support	
		Number of Approved Resident	Minimum FTE	]	
		Positions			
		1-6	0.3		
		7-10	0.4		

Specialty/Subspecialty Name	Program Requirement Language			
Anesthesiology		nator must be provided with am based upon its size and c	dedicated time and support adequate configuration. (Core)	for
	2.12.b. At a minimum, the prospecified below for administra		vided with the dedicated time and suppor	rt
		Number of Approved Resident Positions	Minimum Support Required (FTE)	
		9-10	0.7	
		11-15	0.8	
		16-20	0.9	
		21-25	1.0	
		26-30	1.1	
		31-35	1.2	
		36-40	1.3	
		41-45	1.4	
		46-50	1.5	
		51-55	1.6	
		56-60	1.7	
		61-65	1.8	
		66-70	1.9	
		71-75	2.0	
		76-80	2.1	
		81-85	2.2	
		86-90	2.3	
		91-95	2.4	
		96-100	2.5	
		101-105	2.6	
		106-110	2.7	
		111-115	2.8	
		116-120	2.9	
		Over 120	3.0	

Specialty/Subspecialty Name	Program Requirement Langu	uage				
	2.11.a. The program coordin administration of the progra					
	percent FTE for administration	1.11.b. The program coordinator(s) must be provided with support equal to a dedicated minimum of 20 percent FTE for administration of the program. Additional administrative support must be provided based in the program size as follows: (Core)				
		Number of Approved Fellow Positions	Minimum Support Required (FTE)			
		2	0.22			
		3	0.24			
		4	0.26			
		5	0.28			
		6	0.3			
		7	0.32			
		8	0.34			
		9	0.36			
		10	0.38			
		11	0.4			
		12	0.42			
		13	0.44			
		14	0.46			
		15	0.48			
		16	0.50			
		>16	Additional 0.02 FTE per fellow			

Specialty/Subspecialty Name	Program Requirement Language			
Pediatric Anesthesiology	2.11.a. The program coordinator must be provided with dedicated time and support adequate for administration of the program based upon its size and configuration. (Core)			
	2.11.b. The program coordinate percent FTE for administration on the program size as follows:	of the program. Addition		
		Number of Approved Fellow Positions	Minimum Support Required (FTE)	
		2	0.22	
		3	0.24	
		4	0.26	
		5	0.28	
		6	0.3	
		7	0.32	
		8	0.34	
		9	0.36	
		10	0.38	
		11	0.4	
		12	0.42	
		13	0.44	
		>13	Additional 0.02 FTE per fellow	

ecialty/Subspecialty Name	Program Requirement Language			
	2.11.a. The program coordinadministration of the progra			
	2.11.b. The program coordina percent FTE for administration on the program size as follows	n of the program. Additio		
		Number of Approved Fellow Positions	Minimum Support Required (FTE)	
		2	0.22	
		3	0.24	
		4	0.26	
		5	0.28	
		6	0.3	
		7	0.32	
		8	0.34	
		9	0.36	
		10	0.38	
		11	0.4	
		12	0.42	
		13	0.44	
		14	0.46	
		15	0.48	
		>15	Additional 0.02 FTE per fellow	

Specialty/Subspecialty Name	Program Requirement Language			
Medicine	2.11.a. The program coordinator readministration of the program bas 2.11.b. The program coordinator(s) repercent FTE for administration of the on the program size as follows: (Core)	sed upon its size and must be provided with se program. Additional ac	configuration. <sup>(Core)</sup> support equal to a dedica	ated minimum of 20
		Number of Approved Fellow Positions	Minimum FTE Coordinator(s) Required	
		2	0.22	
		3	0.24	
		4	0.26	
		5	0.28	
		6	0.30	
		7	0.32	
		8	0.34	
		9	0.36	
		10	0.38	
		>10	Additional 0.02 FTE per fellow	

Specialty/Subspecialty Name	Program Requirement Language			
Obstetric Anesthesiology	2.11.a. The program coordinator must be provided with dedicated time and support adequate for administration of the program based upon its size and configuration. (Core)			
	2.11.b. The program coordinat percent FTE for administration on the program size as follows	of the program. Additio		
		Number of Approved Fellow Positions	Minimum FTE Coordinator(s) Required	
		2	0.22	
		3	0.24	
		4	0.26	
		>4	Additional 0.02 FTE per fellow	

Specialty/Subspecialty Name	Program Re	quirement Language			
Pediatric Cardiac Anesthesiology	2.11.a. The program coordinator must be provided with dedicated time and support adequate for administration of the program based upon its size and configuration. (Core)				
	percent FTE	program coordinator(s) must for administration of the pr am size as follows: (Core)			dedicated minimum of 20 ort must be provided based
			r of Approved w Positions	Minimum Support Required (FTE)	
			2	0.22	
			3	0.24	
			4	0.26	
			5	0.28	
			6	0.3	
			>6	Additional 0.02 FTE per fellow	
Colon and Rectal Surgery	administrat 2.12.b.The p	on of the program based	upon its size e provided with	and configuration. (Con	ind support adequate for re) licated minimum of 50 percer
Dermatology	2.12.a. The program coordinator must be provided with dedicated time and support adequate for administration of the program based upon its size and configuration. (Core)				
	2.12.b. At a minimum, the program coordinator must be provided with the dedicated time and support specified below for administration of the program: (Core)				
		Number of Approved Res Positions	sident	Minimum FTE	
		1-20		.50	
		21 or more		1.0	

Specialty/Subspecialty Name	Program Requirement Language			
Dermatologic Oncology	2.11. There must be administrative support for program coordination. (Core)  2.11.a. The program coordinator must be provided with support equal to a dedicated minimum of 0.2 FTE for administration of the program. (Core)			
Diagnostic Radiology	2.12.a. The program coordinator must be provided with dedicated time and support adequate for administration of the program based upon its size and configuration. (Core)			
	2.12.b. At a minimum, the pro specified below for administra		provided with the dedicate	ed time and support
		Number of Approved Resident Positions	Minimum FTE	
		8 to 10	0.7	=
		11 to 15	0.8	=
		16 to 20	0.9	
		21 to 25	1.0	
		26 to 30	1.10	
		31 to 35	1.20	
		36 to 40	1.30	
		41 to 45	1.40	
		46 to 50	1.50	
		51 to 55	1.60	
		56 to 60	1.70	
		61 to 65	1.80	
		66 to 70	1.90	
		71 or more	2.0	

Specialty/Subspecialty Name	Program Requirement Lang	juage		
Interventional Radiology	2.12.a. The program coordinator must be provided with dedicated time and support adequate for administration of the program based upon its size and configuration. (Core)			
	2.12.b. At a minimum, the prosupport as follows:	ogram coordinator of an IR-	independent program mus	t be provided with
	2.12.b.1. If the Sponsoring Insmust be provided with suppor program. (Core)			
	2.12.b.2. If the Sponsoring Insprogram, the program coording percent FTE for administration	nator must be provided with	support equal to a dedicate	
	2.12.c. At a minimum, the prodedicated time and support sp			e provided with the
		Number of Approved Resident Positions	Minimum FTE	
		1-6	0.5	
		7-12	0.6	
		13-18	0.7	
		19-24	0.8	
		25 or More	1.0	
Abdominal Radiolog	2.11.a. The program coording			ipport adequate for
Musculoskeletal Radiolog	administration of the progra			1.0
•	2.11.b. At a minimum, the property specified below for administra	gram coordinator must be ition of the program as follo	provided with the dedicated ws: <sup>(Core)</sup>	time and support
Nuclear Radiolog	/	Number of Approved	Minimum Support	
Pediatric Radiolog	/	Fellow Positions	Required (FTE)	
3.		1-3	0.3	
		4-7	0.4	
		8 or more	0.5	

Specialty/Subspecialty Name	Program Require	ment Language		
Emergency Medicine		am coordinator must be pro the program based upon its		
		um, the program coordinator r administration of the program		dedicated time and support
		Number of Approved Resident Positions	Minimum Support Required (FTE)	
		18-20	0.9	
		21-25	1.0	
		26-30	1.10	1
		31-35	1.20	
		36-40	1.30	
		41-45	1.40	
		46-50	1.50	
		51-55	1.60	
		56-60	1.70	
		61-65	1.80	
		66-70	1.90	
		71-75	2.0	
		76-80	2.10	
		81-85	2.20	
		86-90	2.30	
		91-95	2.40	
		96-100	2.50	
Emergency Medical Service	administration of	am coordinator must be pro the program based upon its	s size and configuration.	(Core)
		m coordinator must be provident of the program. (Core)	eu wiiii support equal to a	ueulcateu miimimum 01 0.2 FT

Specialty/Subspecialty Name	Program Requirement Language					
Family Medicine	2.12.a. The program coordinator must be provided with dedicated time and support adequate for administration of the program based upon its size and configuration. (Core)					
	2.12.b. At a minimum, the program coordinator must be provided with the dedicated time and support specified below for administration of the program. Additional administrative support must be provided based on program size as follows: (Core)					
	Number of Approved Resident Positions	Minimum FTE Required for Coordinator Support	Minimum Additional Aggregate FTE Required for Administration of the Program			
	1-6	50%	n/a			
	7-12	70%	n/a			
	13-20	90%	n/a			
	21-30	100%	n/a			
	31-45	100%	25%			
	46 or more	100%	50%			

### **Internal Medicine**

## 2.12.a. The program coordinator must be provided with dedicated time and support adequate for administration of the program based upon its size and configuration. (Core)

2.12.b. At a minimum, the program coordinator must be provided with the dedicated time and support specified below for administration of the program. Additional administrative support must be provided based on the program size as follows: (Core)

Number of Approved Resident Positions	Minimum FTE Required for Coordinator Support	Additional Aggregate FTE Required for Administration of the Program
<7	.5	0
7-10	.5	.2
10-15	.5	.3
16-20	.5	.4
21-25	.5	.5
26-30	.5	.6
31-35	.5	.7
36-40	.5	.8
41-45	.5	.9
46-50	.5	1.0
51-55	.5	1.1
56-60	.5	1.2
61-65	.5	1.3
66-70	.5	1.4
71-75	.5	1.5
76-80	.5	1.6
81-85	.5	1.7
86-90	.5	1.8
91-95	.5	1.9
96-100	.5	2.0
101-105	.5	2.1

Specialty/Subspecialty Name	Program Requirement Language		
	106-110	.5	2.2
	111-115	.5	2.3
	116-120	.5	2.4
	121-125	.5	2.5
	126-130	.5	2.6
	131-135	.5	2.7
	136-140	.5	2.8
	141-145	.5	2.9
	146-150	.5	3.0
	151-155	.5	3.1
	156-160	.5	3.2
	161-165	.5	3.3
	166-170	.5	3.4
	171-175	.5	3.5
	176-180	.5	3.6
	181-185	.5	3.7
	186-190	.5	3.8
	191-195	.5	3.9
	196-200	.5	4.0
	201-205	.5	4.1
	206-210	.5	4.2
	211-215	.5	4.3
	216-220	.5	4.4
	221-225	.5	4.5
	226-230	.5	4.6

Specialty/Subspecialty Name	Program Requirement Language			
Cardiovascular Disease			ıst be provided with dedicat d upon its size and configui	ed time and support adequate fration. (Core)
	specified belo		e program. Additional admini	th the dedicated time and support strative support must be provided
		Number of Approved Fellow Positions	Minimum FTE Required for Coordinator Support	Additional Aggregate FTE Required for Administration of the Program
		1-3	.3	0
		4-6	.3	.2
		7-9	.3	.38
		10-12	.3	.44
		13-15	.3	.50
		16-18	.3	.56
		19-21	.3	.62
		22-24	.3	.68
		25-27	.3	.74
		28-30	.3	.80
		31-33	.3	.86
		34-36	.3	.92
		37-39	.3	.98
		40-42	.3	1.04
		43-45	.3	1.10
		46-48	.3	1.16

Specialty/Subspecialty Name	Program Requirement Language			
Clinical Cardiac Electrophysiology	2.11. There must be	administrative s	support for program coording	nation. (Core)
		lministration of th	e program. Additional adminis	th the dedicated time and suppostrative support must be provide
		er of Approved ow Positions	Minimum FTE Required for Coordinator Support	Additional Aggregate FTE Required for Administration of the Program
		1-3	0.30	0
		4-6	0.30	0.20
		7-9	0.30	0.38
		10-12	0.30	0.44
		13-15	0.30	0.50
		16-18	0.30	0.56
		19-21	0.30	0.62
		22-24	0.30	0.68
		25-27	0.30	0.74

Specialty/Subspecialty Name	Program Requirement Language			
Critical Care Medicine		rogram coordinator mu ed upon its size and co		t adequate for administration of
	specified belo		e program. Additional admini	th the dedicated time and support strative support must be provided
		Number of Approved Fellow Positions	Minimum FTE Required for Coordinator Support	Additional Aggregate FTE Required for Administration of the Program
		1-3	.3	0
		4-6	.3	.2
		7-9	.3	.38
		10-12	.3	.44
		13-15	.3	.50
		16-18	.3	.56
		19-21	.3	.62
		22-24	.3	.68
		25-27	.3	.74
		28-30	.3	.80

Specialty/Subspecialty Name	Program Red	uirement Language			
	2.11.a. The program coordinator must be provided with support adequate for administration of the program based upon its size and configuration. (Core)				
Medical Oncology	2.11.b. At a m	inimum, the program cod	ordinator must be provided wi	th the dedicated time and supp	ort
Rheumatology	specified belo based on the	w for administration of th program size as follows:	e program. Additional adminis (Core)	strative support must be provide	ed
		Number of Approved Fellow Positions	Minimum FTE Required for Coordinator Support	Additional Aggregate FTE Required for Administration of the Program	
		1-3	.3	0	
		4-6	.3	.2	
		7-9	.3	.38	
		10-12	.3	.44	
		13-15	.3	.50	
		16-18	.3	.56	

### Gastroenterology 2.11.a. The program coordinator must be provided with support adequate for administration of the program based upon its size and configuration. (Core

2.11.b. At a minimum, the program coordinator must be provided with the dedicated time and support specified below for administration of the program. Additional administrative support must be provided based on the program size as follows: (Core)

Number of Approved Fellow Positions	Minimum FTE Required for Coordinator Support	Additional Aggregate FTE Required for Administration of the Program
1-3	.3	0
4-6	.3	.2
7-9	.3	.38
10-12	.3	.44
13-15	.3	.50
16-18	.3	.56
19-21	.3	.62
22-24	.3	.68
25-27	.3	.74
28-30	.3	.80
31-33	.3	.86
34-36	.3	.92

Subspecialty-Specific Background and Intent: As an example, a program with an approved complement of 12 fellows is required to have at least 74 percent/FTE administrative support: 30 percent/FTE for the program coordinator; and an additional 44 percent/FTE aggregate support. This additional support may be for the program coordinator only or divided among the program coordinator and one or more other administrative personnel. The Review Committee has not specified how the FTE should be distributed to allow programs, in partnership with their Sponsoring Institution, to allocate the FTE as they see fit.

### Program Requirement Language

### Hematology 2.11.a. The program coordinator must be provided with support adequate for administration of the program based upon its size and configuration. (Core

2.11.b. At a minimum, the program coordinator must be provided with the dedicated time and support specified below for administration of the program. Additional administrative support must be provided based on the program size as follows: (Core)

Number of Approved Fellow Positions	Minimum FTE Required for Coordinator Support	Additional Aggregate FTE Required for Administration of the Program
1-3	.3	0
4-6	.3	.2
7-9	.3	.38
10-12	.3	.44
13-15	.3	.50
16-18	.3	.56

Subspecialty-Specific Background and Intent: As an example, a program with an approved complement of 12 fellows is required to have at least 74 percent/FTE administrative support: 30 percent/FTE for the program coordinator; and an additional 44 percent/FTE aggregate support. This additional support may be for the program coordinator only or divided among the program coordinator and one or more other administrative personnel. The Review Committee has not specified how the FTE should be distributed to allow programs, in partnership with their Sponsoring Institution, to allocate the FTE as they see fit.

### **Program Requirement Language**

## Nephrology

Infectious Disease 2.11.a. The program coordinator must be provided with dedicated time and support adequate for administration of the program based upon its size and configuration. (Core)

> 2.11.b. At a minimum, the program coordinator must be provided with the dedicated time and support specified below for administration of the program. Additional administrative support must be provided based on the program size as follows: (Core)

Number of Approved Fellow Positions	Minimum FTE Required for Coordinator Support	Additional Aggregate FTE Required for Administration of the Program
1-3	.3	0
4-6	.3	.2
7-9	.3	.38
10-12	.3	.44
13-15	.3	.50
16-18	.3	.56
19-21	.3	.62
22-24	.3	.68
25-27	.3	.74

Subspecialty-Specific Background and Intent: As an example, a program with an approved complement of 12 fellows is required to have at least 74 percent/FTE administrative support: 30 percent/FTE for the program coordinator; and an additional 44 percent/FTE aggregate support. This additional support may be for the program coordinator only or divided among the program coordinator and one or more other administrative personnel. The Review Committee has not specified how the FTE should be distributed to allow programs, in partnership with their Sponsoring Institution, to allocate the FTE as they see fit.

### Program Requirement Language

Transplant Cardiology Interventional Pulmonology Transplant Hepatology

### Adult Congenital Heart Disease 2.11. There must be administrative support for program coordination. (Core

Advanced Heart Failure and 2.11.a. At a minimum, the program coordinator must be provided with the dedicated time and support specified below for administration of the program. Additional administrative support must be provided Interventional Cardiology based on the program size as follows: (Core)

Number of Approved Fellow Positions	Coordinator Support	Additional Aggregate FTE Required for Administration of the Program
1-3	.3	0
4-6	.3	.2
7-9	.3	.38
10-12	.3	.44

Subspecialty-Specific Background and Intent: For instance, a program with an approved complement of 12 fellows is required to have at least 74 percent FTE administrative support: 30 percent FTE for the program coordinator, and an additional 44 percent FTE aggregate support. This additional support may be for the program coordinator only or divided among the program coordinator and one or more other administrative personnel. The Review Committee has not specified how the FTE is distributed to allow programs, in partnership with their Sponsoring Institution, to allocate the FTE as they see fit.

### Program Requirement Language

Pulmonary Critical Care Medicine 2.11.a. The program coordinator must be provided with dedicated time and support adequate for administration of the program based upon its size and configuration. (Core)

> 2.11.b. At a minimum, the program coordinator must be provided with the dedicated time and support specified below for administration of the program. Additional administrative support must be provided based on the program size as follows: (Core

Number of Approved Fellow Positions	Minimum FTE Required for Coordinator Support	Additional Aggregate FTE Required for Administration of the Program
1-3	.3	0
4-6	.3	.2
7-9	.3	.38
10-12	.3	.44
13-15	.3	.50
16-18	.3	.56
19-21	.3	.62
22-24	.3	.68
25-27	.3	.74
28-30	.3	.80
31-33	.3	.86
34-36	.3	.92
37-39	.3	.98

Subspecialty-Specific Background and Intent: As an example, a program with an approved complement of 12 fellows is required to have at least 74 percent/FTE administrative support: 30 percent/FTE for the program coordinator; and an additional 44 percent/FTE aggregate support. This additional support may be for the program coordinator only or divided among the program coordinator and one or more other administrative personnel. The Review Committee has not specified how the FTE should be distributed to allow programs, in partnership with their Sponsoring Institution, to allocate the FTE as they see fit.

### Program Requirement Language

# Pulmonary Disease Hematology and Medical Oncology

Pulmonary Disease 2.11.a. The program coordinator must be provided with dedicated time and support adequate for adology and Medical administration of the program based upon its size and configuration. (Core)

Oncology 2.11.b. At a minimum, the program coordinator must be provided with the dedicated time and support specified below for administration of the program. Additional administrative support must be provided based on the program size as follows: (Core)

Number of Approved Fellow Positions	Minimum FTE Required for Coordinator Support	Additional Aggregate FTE Required for Administration of the Program
1-3	.3	0
4-6	.3	.2
7-9	.3	.38
10-12	.3	.44
13-15	.3	.50

Subspecialty-Specific Background and Intent: As an example, a program with an approved complement of 12 fellows is required to have at least 74 percent/FTE administrative support: 30 percent/FTE for the program coordinator; and an additional 44 percent/FTE aggregate support. This additional support may be for the program coordinator only or divided among the program coordinator and one or more other administrative personnel. The Review Committee has not specified how the FTE should be distributed to allow programs, in partnership with their Sponsoring Institution, to allocate the FTE as they see fit.

Specialty/Subspecialty Name	Program Requirement Language
Medical Genetics and Genomics	2.12.a. The program coordinator must be provided with dedicated time and support adequate for administration of the program based upon its size and configuration. (Core)
	2.12.b. The program coordinator(s) must be provided with support equal to a dedicated minimum of 30 percent time for administration of the program. Programs with seven or more approved resident positions must be provided with an additional two percent time for each approved position. (Core)
Clinical Biochemical Genetics	2.12.a. The program coordinator must be provided with dedicated time and support adequate for administration of the program based upon its size and configuration. (Core)
	2.12.b. The program coordinator must be provided with support equal to a dedicated minimum of 20 percent time for administration of the program. (Core)
	2.12.a.The program coordinator must be provided with dedicated time and support adequate for administration of the program based upon its size and configuration. (Core)
	2.12.b. The program coordinator(s) must be provided with support equal to a dedicated minimum of 30 percent time for the administration of the program. Programs with seven or more approved post-doctoral fellow positions must be provided with an additional two percent time for each approved position. (Core)
Medical Biochemical Genetics	2.11.a. The program coordinator must be provided with dedicated time and support adequate for administration of the program based upon its size and configuration. (Core)
	2.11.b. The program coordinator(s) must be provided with support equal to a dedicated minimum of 20 percent time for administration of the program. (Core)

Specialty/Subspecialty Name	Program Requirement La	nguage		
Neurological Surgery	administration of the prog	dinator must be provided was a upon its size an a coordinator must be tration of the program. (Core)	nd configuration. (Core)	
		Number of Approved Resident Positions	Minimum FTE	
		1-7	50%	
		8-14	70%	
		15-20	80%	
		21 or more	100%	
	specified below for adminis	Number of Approved Resident Positions	Minimum FTE	]
		1-6	0.5	-
		7-10	0.7	1
		11-15	0.8	1
		16-20	0.9	
		21-25	1.0	
		26-30	1.1	
		31-35	1.2	
				-
		36-40	1.3	- -
		36-40 41-45	1.3 1.4	
		36-40	1.3	

Specialty/Subspecialty Name	Program Requirement	Language			
Clinical Neurophysiology	2.11.a. The program coadministration of the p	ordinator must be rogram based upo	provided w n its size ar	ith dedicated time and and configuration. (Core)	support adequate for
Vascular Neurology					ed time and support
		Number of Approved Fellow Positions	Minimun	n FTE	
		1-3	0.2		
		4-6	0.2		
		7-9	0.2		
		10-12	0.25	5	
		13-15	0.3		
Neurodevelopmental Disabilities	administration of the p	rogram based upo e program coordina	<b>n its size ar</b> tor must be <sub>l</sub>		
		Number of A		Minimum Support	
		Fellow Po		Required (FTE)	
		1-		0.5	
		7-1		0.7	
		11-		0.8	
		16-	20	0.9	

Specialty/Subspecialty Name	Program Requirement Langu	age		
Nuclear Medicine	Medicine  2.12.a. The program coordinator must administration of the program based upon 2.12.b. At a minimum, the program coord specified below for administration of the specified below for administ	n based upon its size and ram coordinator must be p	d configuration. (Core)	
		Number of Approved Resident Positions	Minimum FTE	
		1-6 residents	0.25	
		7-12 residents	0.30	

Specialty/Subspecialty Name	Program Requirement Language					
Obstetrics and Gynecology	2.12.a. The program coordinator must be provided with dedicated time and support adequate for administration of the program based upon its size and configuration. (Core)					
		dministration of the		ed with the dedicated time and support dministrative support must be provided		
	Nur	mber of Approved	Minimum FTE	Minimum Additional Aggregate		
		esident Positions	Required for	FTE Required for Administration		
			Coordinator Support	of the Program		
		7-10	0.7	-		
		11-15	0.8	-		
		16-20	0.9	-		
		21-25	1.0	-		
		26-30	1.0	0.1		
		31-35	1.0	0.2		
		36-40	1.0	0.3		
		41-45	1.0	0.4		
		46-50	1.0	0.5		
		51-55	1.0	0.6		
		56-60	1.0	0.7		
		61-65	1.0	0.8		
		66-70	1.0	0.9		
		71-75	1.0	1.0		
		76-80	1.0	1.1		
Complex Family Plannin			st be provided with de upon its size and cor	dicated time and support adequate fo		
	2.11.b. The program for administration of		pe provided with suppor	t equal to a dedicated minimum of 0.3 F		

Specialty/Subspecialty Name	Program Requirement Lar	nguage			
Maternal-Fetal Medicine Reproductive Endocrinology and	2.11.a. The program coordinator must be provided with dedicated time and support adeq administration of the program based upon its size and configuration (Core) administration of the program coordinator must be provided with the dedicated time and support adeq administration of the program coordinator must be provided with the dedicated time and support adeq administration of the program: (Core)				
		Number of Approved Fellow Positions	Minimum FTE	]	
		6 or fewer	0.3	1	
		7-8	0.45	1	
		9 or more	0.5	]	
Ophthalmology	administration of the prog 2.12.b. The program coordir for administration of the prog	ram based upon its size and nator must be provided with su gram. <sup>(Core)</sup>	pport equal to a dedicated minim	num of 0.5 FTE	
	administration of the prog	ram based upon its size and ator must be provided with sup	h dedicated time and support a l configuration. <sup>(Core)</sup> oport equal to a dedicated minim	-	

Specialty/Subspecialty Name	Program Requirement Langua	ıge					
Orthopaedic Surgery	2.12.a. The program coordinator must be provided with dedicated time and support adequate for administration of the program based upon its size and configuration. (Core)						
		2.12.b. At a minimum, the program coordinator must be provided with the dedicated time and support specified below for administration of the program. (Core)					
	[	Number of Approved Resident Positions	Minimum FTE				
		1-10	50%				
		11-20	80%				
		21-30	100%				
		31-40	120%				
		41-55	140%				
		56-70	160%				
		>70	180%				
Surger		r must be provided with s		ed minimum of 20			
Osteopathic Neuromusculoskeletal Medicine	2.12.a. The program coordinate administration of the program 2.12.b. The program coordinator for administration of the program	based upon its size and must be provided with s	nd configuration. <sup>(Core)</sup>				

Specialty/Subspecialty Name	Program Requirement Lang	uage		
Otolaryngology – Head and Neck Surgery	administration of the progra	nator must be provided with ded am based upon its size and conf gram coordinator must be provided tion of the program: (Core)	iguration. <sup>(Core)</sup>	
		Number of Approved Resident Positions	Minimum FTE	
		1-10	50%	1
		11 or more	80%	1
	percent FTE for administration			um of 20
De listria Otalessos and	2.11.b. The program coordina percent FTE for administration		equal to a dedicated minim	um of 20
r dalatile dicially lighted		tor must be provided with support		um of 20
Pathology		ator must be provided with dedi Im based upon its size and conf		dequate for
	percent time for administration	tor(s) must be provided with suppo n of the program. Programs with se itional two percent time for each ap	even or more approved resi	

Specialty/Subspecialty Name	Program Requirement Language				
		program coordinator must be provided ion of the program based upon its size		equate for	
Chemical Pathology <sup>2</sup> Cytopathology Forensic Pathology	2.11.b. At a specified bel	minimum, the program coordinator must be ow for administration of the program: (Core	oe provided with the dedicated time and	l support	
Hematopathology  Medical Microbiology		Number of Approved Fellow Positions	Minimum FTE		
Neuropathology		1-3	0.2		
Pediatric Pathology		4-9	0.3		
Selective Pathology		10 or more	0.4		

## Pediatrics 2.12.a. The program coordinator must be provided with dedicated time and support adequate for administration of the program based upon its size and configuration. (Core)

2.12.b. At a minimum, the program coordinator must be provided with the dedicated time and support specified below for administration of the program: (Core)

Number of Approved Resident Positions	Minimum FTE
< 7	.5
7-10	.7
11-15	.8
16-20	.9
21-25	1.0
26-30	1.1
31-35	1.2
36-40	1.3
41-45	1.4
46-50	1.5
51-55	1.6
56-60	1.7
61-65	1.8
66-70	1.9
71-75	2.0
76-80	2.1
81-85	2.2
86-90	2.3
91-95	2.4
96-100	2.5
101-105	2.6
106-110	2.7
111-115	2.8
116-120	2.9

Specialty/Subspecialty Name	Program Requirement Lange	uage		
		121-125	3.0	
		126-130	3.1	
		131-135	3.2	
		136-140	3.3	
		141-145	3.4	
		146-150	3.5	
		151-155	3.6	
		156-160	3.7	
		161-165	3.8	
		166-170	3.9	
		171-175	4.0	
		176-180	4.1	
		181-185	4.2	

Specialty/Subspecialty Name	Program Requirement Language				
	2.11.a. The program coordinator must be provided with dedicated time and support adequate for				
Child Abuse Pediatrics	dministration of the program based upon its size and configuration. <sup>(Core)</sup>				
Developmental-Behavioral Pediatrics			provided with the dedicated	d time and support	
Neonatal-Perinatal Medicine Pediatric Cardiology		Number of Approved Fellow Positions	Minimum FTE		
Pediatric Critical Care Medicine		1-3	0.3		
Pediatric Endocrinology Pediatric Gastroenterology Pediatric Hematology-Oncology		4-6	0.5		
		7-9	0.68		
Pediatric Hospital Medicine		10-12	0.74		
Pediatric Infectious Diseases		13-15	0.8		
Pediatric Nephrology Pediatric Pulmonology		16-18	0.86		
Pediatric Rheumatology		19-21	0.92		
97		21-24	0.98		
		25-27	1.04		
		28-30	1.1		
Pediatric Transplant Hepatology	2.11.a. The program coordinate administration of the program			upport adequate for	
	2.11.b. The program coordina administration of the program	•	upport equal to a dedicate	ed minimum of .3 FTE f	

Specialty/Subspecialty Name	Program Requirement Language				
Physical Medicine and Rehabilitation	2.12.a. The program coordinator must be provided with dedicated time and support adequate for administration of the program based upon its size and configuration. (Core)				
	2.12.b. At a minimum, the p specified below for administ based on the program size	tration of the program			
		Number of Approved Resident Positions	Minimum FTE Required for Coordinator Support	Additional Aggregate FTE Required for Administration of the Program	
		<7	.5	0	
		7-10	.5	.2	
		11-15	.5	.3	
		16-20	.5	.4	
		21-25	.5	.5	
		26-30	.5	.6	
		31-35	.5	.7	
		36-40	.5	.8	
		41-45	.5	.9	
		46-50	.5	1.0	
		51-55	.5	1.1	
			•	<b>-</b>	
Pediatric Rehabilitation Medicine Spinal Cord Injury Medicine	administration of the prog	ıram based upon its	size and configura	ation. <sup>(Core)</sup>	•
	2.11.b. The program coording for administration of the pro-		ea with support equa	ii to a dedicated minimu	im of U.2 F

# **Plastic Surgery**

- 2.12.a. The program coordinator must be provided with dedicated time and support adequate for administration of the program based upon its size and configuration. (Core)
- 2.12.b. At a minimum, the program coordinator must be provided with the dedicated time and support specified below for administration of the program: (Core)

Number of Approved Resident Positions	Minimum Support Required FTE
1-6	.50
7-10	.70
11-15	.80
16-20	.90
21-25	1.0
26-30	1.10
31-35	1.20
36-40	1.30
41-45	1.40
46-50	1.50
>50	1.60

- 2.12.c. For coordinators with responsibility for both an independent and integrated Plastic Surgery program the requirement for support is additive. (Core)
- 2.12.d. Programs with a total of 21 or more residents must have at least a 1.0 FTE coordinator, with the remaining required support provided by one or more additional persons. (Core)

Specialty Specific Background and Intent: The Review Committee recognizes that many program coordinators support both an Integrated and an Independent Plastic Surgery program. Administrative support for coordinators who support both formats is additive. For example, a program with 3 residents in the Independent program and 7 residents in the Integrated program would require a total of 120% FTE for program coordinator support (50% FTE for the Independent program + 70% FTE for the Integrated program) across both programs.

Specialty/Subspecialty Name	Program Requirement Language			
Craniofacial Plastic Surgery	2.11.a.The program coordinator must be provided with dedicated time and support adequate for administration of the program based upon its size and configuration. (Core)			
	2.11.b. The program coordinator must be provided with support equal to a dedicated minimum of 20 percent FTE for administration of the program. (Core)			
Aerospace Medicine	2.12.a.The program coordinator must be provided with dedicated time and support adequate for			
Occupational and	administration of the program based upon its size and configuration. (Core)			
Environmental Medicine	2.12.b. The program coordinator must be provided with support equal to a dedicated minimum of 50			
Public Health and General Preventive Medicine	percent time for administration of the program. (Core)			

Specialty/Subspecialty Name	Program Requiren	Program Requirement Language					
Psychiatry	2.12.a. The program coordinator must be provided with dedicated time and support adequate for administration of the program based upon its size and configuration. (Core)						
		m, the program coordinator mu administration of the program: <sup>((</sup>		licated time and support			
		Number of Approved Resident Positions					
		1-6	0.5				
		7-10	0.7				
		11-15	0.8				
		16-20	0.9				
		21-25	1.0				
		26-30	1.1				
		31-35	1.2				
		36-40	1.3				
		41-45	1.4				
		46-50	1.5				
		51-55	1.6				
		56 or more	1.7				
Addiction Psychiatr	2.11. There must k	e administrative support for	program coordination. (Co	ore)			
Forensic Psychiatr	y 2.11.a. At a minimu	m, the program coordinator mu	st be provided with the ded	licated time and support			
Geriatric Psychiatr	specified below for	administration of the program: (	Core)				
Consultation-Liaison Psychiatry		Number of Approved Fellow Positions	Minimum FTE				
		1-6	0.50				
		7-8	0.66				
		9-10	0.70				

Specialty/Subspecialty Name	Program Requirement Language					
Child and Adolescent Psychiatry	2.11.a. The program coordinator must be provided with dedicated time and support adequate for administration of the program based upon its size and configuration. (Core)					
	2.11.b. At a minimum, the program specified below for administration of		vided with the dedic	ated time and support		
		mber of Approved Fellow Positions	Minimum FT	E		
		1-6	0.5			
		7-8	0.66			
		9-10	0.7			
		11-12	0.74			
		13-14	0.78			
		15-16	0.82			
		17-18	0.86			
		19-20	0.9			
		21-22	0.94			
		23-24	0.98			
		25-26	1.02			
		27-28	1.06			
Radiation Oncology	2.12.a. The program coordinator administration of the program 2.12.b. At a minimum, the program specified below for administ	ram based upon its size coordinator must be pro	e and configuration wided with the dedic	n. <sup>(Core)</sup>		
	opcomed below for daminion			1		
		Number of Approved Resident Positions	Minimum FTE			
		1-6	0.5			
		7-10	0.7			
		11-15	0.8			
		16-20	0.9			
		21-25	1.0			
		26-30	1.1			

Specialty/Subspecialty Name	Program Requirement Language				
Surgery	2.12.a The program coordinator must be provided with dedicated time and support adequate for administration of the program based upon its size and configuration. (Core)				
		the program coordinator must ministration of the program: <sup>(Co</sup>		icated time and support	
		Number of Approved Resident Positions	Minimum FTE	]	
		1-6	.50	1	
		7-10	.70		
		11-15	.80	1	
		16-25	1.0	1	
		26-35	1.2	1	
		36-45	1.4		
		46-55	1.6		
		56-65	1.8	1	
		66-75	2.0	1	
		76-85	2.2		
		86-95	2.4		
		≥96	2.5	1	
	surgical program coordincluding other surgical within their Sponsoring large and/or multiple prequirements, as well programs and their reconsupport general surge	ekground and Intent: The Reviet dinators support large program al specialties, and that some sug Institution in addition to reside programs requires a facile work as the ability to manage the daquired data. The Committee be ry programs and are assigned alties, as these specialties haves.	is, that some support multi upport other administrative ency/fellowship programs ting knowledge of each sp uy-to-day requirements of elieves that program coord to support other specialties	tiple programs, e functions . Support of pecialty's large/multiple dinators who es should only	

Specialty/Subspecialty Name	Program Requirement Lan	guage			
	2.11.a. The program coordinator must be provided with dedicated time and support adequate administration of the program based upon its size and configuration. (Core) 2.11.b. At a minimum, the program coordinator must be provided with the dedicated time and suppospecified below for administration of the program: (Core)				
		Number of Approved Fellow Positions	Minimum FTE		
		1-6	.40		
		7-10	.60		
		11-15	.70		
		16 or more	.75		
Pediatric Surgery	administration of the progr	ram based upon its size a ator must be provided with	with dedicated time and sup and configuration. (Core) a support equal to a dedicated a		
Surgical Critical Care	2.11. Program Coordinator				
	There must be administrati	ve support for program o	coordination. <sup>(Core)</sup>		
	2.11.a. At a minimum, the prospecified below for administr		e provided with the dedicated t	ime and support	
		nber of Approved ellow Positions	Minimum FTE		
		1-6	.30		
		7-9	.35		
		10 or more	.40		
	2.11.b. Coordinators oversee assistance. (Core)	eing a total of 20 or more re	esidents/fellows must have add	ditional administrativ	

Specialty/Subspecialty Name	Program Requirement	Program Requirement Language				
Vascular Surgery (Integrated)	2.12.a. The program coordinator must be provided with dedicated time and support adequate for administration of the program based upon its size and configuration. (Core)					
	2.12.b. At a minimum, the program coordinator must be provided with the dedicated time and support specified below for administration of the program: (Core)    Number of Approved Resident Positions   Minimum FTE					
		7-10	.70			
		11-15	.80			
	Committee recognizes vascular surgery program would require	skground and Intent: Subspecialty that many program coordinators ram. Administrative support for co with two fellows in the independer to a total of 120 percent FTE for p + 70 percent FTE for the integral	s support both an integrated an oordinators who support both fo nt program and seven residents rogram coordinator support (50	d an independent ormats is additive. For s in the integrated of percent FTE for the		

Specialty/Subspecialty Name	Program Requiremen	Program Requirement Language				
Vascular Surgery (Independent)	2.11.a. The program coordinator must be provided with dedicated time and support adequate for administration of the program based upon its size and configuration. (Core)  2.11.b. At a minimum, the program coordinator must be provided with the dedicated time and support specified below for administration of the program: (Core)  Number of Approved Fellow Positions  Minimum FTE					
		1-6	0.50			
		7-10	0.70			
		11-15	0.80			
	Specialty-Specific Background and Intent: Subspecialty-Specific Background and Intent: The Review Committee recognizes that many program coordinators support both an integrated and an independer vascular surgery program. Administrative support for coordinators who support both formats is additive example, a program with two fellows in the independent program and seven residents in the integrated program would require a total of 120 percent FTE for program coordinator support (50 percent FTE for independent program + 70 percent FTE for the integrated program) across both programs.					

Specialty/Subspecialty Name	Program Requirement Language					
Thoracic Surgery – Integrated	2.12.a. The program coordinator must be provided with dedicated time and support adequate for administration of the program based upon its size and configuration. (Core)					
		m, the program coordinator must be administration of the program. <sup>(Core)</sup>	provided with the dedicated t	ime and support		
		Number of Approved Resident Positions	Minimum FTE			
		1-6	.30	1		
		7-10	.40			
		11-15	.50			
		16-20	.60			
		21-25	.70			
	coordinators support support for coordinators the independent professed for program could be a suggested that other surgical specific in another area. Try	Background and Intent: The Review Court both an Integrated and an independent of the support both formats is addressed and seven residents in the integrated areas both program the integrated program).  program coordinators assigned to not italities as these specialties have more ving to cover programs under multiple iveness with the thoracic surgery residents.	dent thoracic surgery prograr ditive. For example, a prograr egrated program would requirems (30 percent FTE for the interpretation on thoracic surgery programs a similarities in their execution the hospital departments/special	m. Administrative m with two fellows in re a total of 70 percent ndependent program + s should support only n than would specialty		

Specialty/Subspecialty Name	Program Requirement Language					
Thoracic Surgery – Independent		n coordinator must be provid he program based upon its si		support adequate for		
		m, the program coordinator(s) nadministration of the program: <sup>(c</sup>		ated time and support		
		Number of Approved Fellow Positions	Minimum FTE			
		1-6	.30			
		7-10	.40			
		11-15	.50			
		16-20	.60			
		21-25	.70			
	coordinators support support for coordinatindependent program program coordinator integrated program)  It is suggested that pother surgical special in another area. Tryi	ackground and Intent: The Revet both an integrated and an indetors who support both formats in and 7 residents in the Integrated support (30 percent FTE for the across both programs.  Drogram coordinators assigned alties as these specialties have no to cover programs under moveness with the thoracic surger	ependent thoracic surgery programs additive. For example, a prograted program would require a to be independent program + 40 programs to non-thoracic surgery programs more similarities in their executions.	gram. Administrative gram with 2 fellows in the otal of 70 percent FTE for the arms should support only tion than would specialty		
Congenital Cardiac Surgery	2.11. There must be	e administrative support for p	orogram coordination. <sup>(Core)</sup>			
		coordinator must be provided ninistration of the program. <sup>(Core)</sup>		ed minimum of 20		

Specialty/Subspecialty Name	Program Requirement Language			
Transitional Year		ordinator must be provided vogram based upon its size a		pport adequate for
	2.12.b. Additional support	must be provided based on p	rogram size as follows: (Core)	
		Number of Approved Resident Positions	Minimum FTE Coordinator(s) Required	
		1-15	0.5	
		16-20	0.75	
I		21 or more	1.0	
		program coordinator must be istration of the program. (Core)  Number of Approved Resident Positions	provided with the dedicated  Minimum FT	
		1-5	<u>.5</u>	
		6-10	.7	
		11-15	.8	
		16-20	.9	
		≥ 21	1.0	
Pediatric Urolog	·	ordinator must be provided vogram based upon its size a		pport adequate for
	2.11.b. The program coordinate of the program of the program of the program coordinate of the program of the pr	dinator must be provided with	support equal to a dedicated	d minimum of 0.2 FTE

Subspecialty Name	Program Requirement Language			
Multidisciplinary Specialties/Sul	ospecialties			
Addiction Medicine (subspecialty of Family Medicine, Internal Medicine, or Psychiatry)	2.11. There must be administrative sup 2.11.a. At a minimum, the program coord specified below for administration of the p	inator must b	e provided with the o	(Core) dedicated time and support
	Appro	mber of ved Fellow sitions	Minimum FTE	
		1-3	0.2	
		4-6	0.5	
		7-8	0.66	
		9-10	0.7	
(0.1	2.11.a. The program coordinator must administration of the program based u 2.11.b. The program coordinator must be for administration of the program. (Core)	non its size	and configuration.	(Core)

#### **Subspecialty Name** Program Requirement Language Clinical Informatics 2.11.a. The program coordinator must be provided with dedicated time and support adequate for administration of the program based upon its size and configuration. (Core) (Subspecialty of Anesthesiology, Family Medicine, Internal 2.11.b. At a minimum, the program coordinator must be provided with the dedicated time and support Medicine, Pathology, or Pediatrics) specified below for administration of the program. Additional administrative support must be provided based on the program size as follows: (Core) Number of Minimum FTE Minimum Additional Approved Fellow Required for Aggregate FTE Coordinator Support Required for **Positions** Administration of the Program 1-3 0.30 0 4-6 0.30 0.20 7-9 0.30 0.38 10-12 0.30 0.44 0.30 0.50 >12 Specialty-Specific Background and Intent: For instance, a program with an approved complement of eight fellows is required to have at least 68 percent FTE administrative support: 30 percent FTE for the program coordinator, and an additional 38 percent FTE aggregate support. This additional support may be for the program coordinator only or divided among the program coordinator and one or more other administrative personnel. The Review Committee has not specified how the FTE should be distributed to allow programs. in partnership with their Sponsoring Institution, to allocate the FTE as they see fit. Dermatopathology 2.11. There must be administrative support for program coordination. (Core) (Subspecialty of Dermatology and 2.11.a.The program coordinator must be provided with support equal to a dedicated minimum of 0.2 FTE Pathology) for administration of the program. (Core)

Subspecialty Name	Program Requirement Language			
	2.11.a.The program coordinator must be provided with dedicated time and support adequate for administration of the program based upon its size and configuration. (Core)			
(Subspecialty of Obstetrics and Gynecology and Urology)		ne program coordinator mus nistration of the program: <sup>(C</sup>		ledicated time and support
	Number of Approved Minimum FTE Fellow Positions			
		1-2	0.2	

#### **Subspecialty Name** Program Requirement Language Geriatric Medicine 2.11. There must be administrative support for program coordination. (Core) 2.11.a. At a minimum, the program coordinator must be provided with the dedicated time and support (Subspecialty of Family Medicine specified below for administration of the program. Additional administrative support must be provided or Internal Medicine) based on the program size as follows: (Core) Number of Approved Minimum FTE Required for Additional Aggregate FTE Fellow Positions Coordinator Support Required for Administration of the Program 1-3 0.30 0.2 4-6 0.30 7-9 0.30 0.38 0.30 10-12 0.44 0.30 0.50 13-15 0.56 16-18 0.30 >18 0.62 0.30 Specialty-Specific Background and Intent: For instance, a program with an approved complement of eight fellows must have at least 68 percent FTE administrative support: 30 percent FTE for the program coordinator, and an additional 38 percent FTE aggregate support. This additional support may be for the program coordinator only or divided among the program coordinator and one or more other administrative personnel. The Review Committee has not specified how the FTE should be distributed to allow programs, in partnership with their Sponsoring Institution, to allocate the FTE as they see fit. Hand Surgery 2.11. There must be administrative support for program coordination. (Core) (Subspecialty of Orthopaedic 2.11.a. The program coordinator must be provided with support equal to a dedicated minimum of 20

Surgery)

Surgery, Plastic Surgery, and percent FTE for administration of the program. (Core)

#### **Subspecialty Name**

### Program Requirement Language

Hospice and Palliative Medicine 2.11.. There must be administrative support for program coordination. (Core)

Family Medicine, Internal Medicine, Pediatrics, Psychiatry or Radiation Oncology)

(Subspecialty of Anesthesiology, 2.11.a. At a minimum, the program coordinator must be provided with the dedicated time and support specified below for administration of the program. Additional administrative support must be provided based on the program size as follows: (Core)

Number of Approved Fellow Positions	Minimum FTE Required for Coordinator Support	Additional Aggregate FTE Required for Administration of the Program
1-3	.3	0
4-6	.3	.2
7-9	.3	.38
10-12	.3	.44
13-15	.3	.50
16-18	.3	.56
>18	.3	.62

Specialty-Specific Background and Intent: For instance, a program with an approved complement of eight fellows must have at least 68 percent FTE administrative support: 30 percent FTE for the program coordinator, and an additional 38 percent FTE aggregate support. This additional support may be for the program coordinator only or divided among the program coordinator and one or more other administrative personnel. The Review Committee has not specified how the FTE should be distributed to allow programs. in partnership with their Sponsoring Institution, to allocate the FTE as they see fit.

#### **Subspecialty Name** Program Requirement Language **Internal Medicine-Pediatrics** 2.12.a. The program coordinator must be provided with dedicated time and support adequate for administration of the program based upon its size and configuration. (Core) (Combined program for Internal Medicine and Pediatrics) 2.12.b. At a minimum, the program coordinator must be provided with the dedicated time and support specified below for administration of the program. Additional administrative support must be provided based on the program size as follows: (Core) Number of Approved Minimum FTE Required for Additional Aggregate FTE **Resident Positions Coordinator Support** Required for Administration of the Program <7 0.5 n/a 0.5 0.2 7-10 11-15 0.5 0.3 16-20 0.5 0.4 21-25 0.5 0.5 26-30 0.5 0.6 31-35 0.5 0.7 0.5 36-40 8.0 41-45 0.5 0.9 46-50 0.5 1.0 51-55 0.5 1.1 56-60 0.5 1.2 0.5 1.3 61-65 > 65 0.5 1.4

Specialty-Specific Background and Intent: For instance, a program with an approved complement of 24 residents is required to have 100 percent FTE for coordinator support. The Review Committee decided not to specify how the support should be distributed to allow programs, in partnership with their Sponsoring Institution, to allocate the support as they see fit.

Subspecialty Name	Program Re	quirement Language			
Medical Toxicology (subspecialty of Emergency Medicine or Preventive Medicine)	2.11.a. The program coordinator must be provided with dedicated time and support adequate for administration of the program based upon its size and configuration. (Core)  2.11.b. At a minimum, the program coordinator(s) must be provided with support equal to a dedicated minimum of 20 percent FTE for administration of the program. (Core)				
(subspecialty of Medical Genetics	program bas 2.11.b. At a r	program coordinator must be posed upon its size and configur minimum, the program coordinate by for administration of the prog	<b>ation</b> . <sup>(Core)</sup> or must be		
	Number of Approved Fellow Positions  Minimu		Minimum FTE		
		1-3		0.2	
		4-9		0.3	
		10 or more		0.4	
Neurocritical Care (Subspecialty of Neurology and Neurological Surgery)	administrati 2.11.b. At a r	orogram coordinator must be pon of the program based upor minimum, the program coordinate by for administration of the prog	its size a	nd configuration. <sup>(Core</sup>	)
		Number of A Fellow Pos 1-4		Minimum Support Required (FTE) 0.25 FTE	
		5 or mo	ore	0.50 FTE	

Subspecialty Name	Program Requirement Language				
(Subspecialty of Child Neurology,	administration of the 2.11.b. At a minimum, specified below for ad	2.11.a. The program coordinator must be provided with dedicated time and support adequate for administration of the program based upon its size and configuration. (Core) 2.11.b. At a minimum, the program coordinator must be provided with the dedicated time and support specified below for administration of the program: (Core)			
		Number of Approved Fellow Positions	Minimum Support Required (FTE)		
I		1-3	0.3		
	4-7 0.4				
		8 or more 0.5			
(subspecialty of Child Neurology,	2.11.a. The program coordinator must be provided with dedicated time and support adequate for administration of the program based upon its size and configuration. (Core) 2.11.b. At a minimum, the program coordinator must be provided with the dedicated time and support specified below for administration of the program: (Core)				
		Number of Approved Fellow Positions	Minimum FTE		
		1-3	0.2 FTE		
	4-6 0.2 FTE				
		7-9	0.2 FTE		
		10-12	0.25 FTE		
		13-15	0.3 FTE		

Subspecialty Name	Program Requirement Lang	Program Requirement Language		
(Subspecialty of Anesthesiology, Child Neurology, Neurology, or Physical Medicine and	2.11.a. The program coordinator must be provided with dedicated time and support adequate for administration of the program based upon its size and configuration. (Core) 2.11.b. At a minimum, the program coordinator must be supported at 20 percent FTE for administration of the program. Additional support must be provided based on program size as follows: (Core)			
Rehabilitation)		Number of Approved Fellow Positions	Minimum FTE Coordinator(s) Required	
		2	0.22	
		3	0.24	
	4 0.26			
		5	0.28	
		>5	Additional 0.02 FTE per fellow	

Subspecialty Name	Program Requirement Lang	juage		
Pediatric Emergency Medicine (subspecialty of Pediatrics and	2.11.a. The program coordinator must be provided with dedicated time and support adequate for administration of the program based upon its size and configuration. (Core)			
	2.11.b. At a minimum, the prospecified below for administra	gram coordinator must be		d time and support
		Number of Approved Fellow Positions	Minimum FTE	
		1-3	0.3	
		4-6	0.5	
		7-9	0.68	
		10-12	0.74	
		13-15	0.8	
		16-18	0.86	
		19-21	0.92	
		21-24	0.98	
		25-27	1.04	
		28-30	1.1	

### **Subspecialty Name**

#### Program Requirement Language

# Sleep Medicine 2.11. There must be administrative support for program coordination. (Core)

(Subspecialty of Child Neurology, 2.11.a. At a minimum, the program coordinator must be provided with the dedicated time and support Internal Medicine, Neurology, specified below for administration of the program. Additional administrative support must be provided Pediatrics, or Psychiatry) based on the program size as follows: (Core)

Number of Approved Fellow Positions	Minimum FTE Required for Coordinator Support	Additional Aggregate FTE Required for Administration of the Program
1-3	.3	0
4-6	.3	.2
7-9	.3	.38
10-12	.3	.44
>12	.3	.50

Specialty-Specific Background and Intent: As an example, a program with an approved complement of 12 fellows is required to have at least 74 percent/FTE administrative support: 30 percent/FTE for the program coordinator; and an additional 44 percent/FTE aggregate support. This additional support may be for the program coordinator only or divided among the program coordinator and one or more other administrative personnel. The Review Committee has not specified how the FTE should be distributed to allow programs, in partnership with their Sponsoring Institution, to allocate the FTE as they see fit.

# Sports Medicine 2.11. There must be administrative support for program coordination. (Core)

Pediatrics, or Physical Medicine and Rehabilitation)

(Subspecialty of Emergency 2.11.a. There must be a program coordinator. (Core)

Medicine, Family Medicine, 2.11.b. The program coordinator must be provided with support equal to a dedicated minimum of 20 percent FTE for administration of the program. (Core)

Subspecialty Name	Program Requirement Language
Medicine	2.11.a. The program coordinator must be provided with dedicated time and support adequate for administration of the program based upon its size and configuration. (Core) 2.11.b. At a minimum, the program coordinator(s) must be provided with support equal to a dedicated minimum of 0.2 FTE for administration of the program. (Core)

Sponsoring Institution-Based Fellowships		
Fellowship Name	Program Requirement Language	
Health Care Administration,	2.11.a. The program coordinator must be provided with dedicated time and support adequate for administration of the program based upon its size and configuration. (Core)	
Leadership, and Management	2.11.b. At a minimum, the program coordinator must be provided with support equal to a dedicated minimum of 0.2 FTE for administration of the program. (Core)	