

## MEMORANDUM



TO: Plastic Surgery Community

FROM: Chris Fox, PhD  
Executive Director, Review Committee for Plastic Surgery

DATE: May 1, 2025

RE: Call for Resident Member of the Review Committee for Plastic Surgery

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The Review Committee is soliciting nominations for its next resident member for a term that will run from July 1, 2026 to June 30, 2028.

### Qualifications of the Resident Member

- Nominees must be in good standing and actively enrolled in an ACGME-accredited residency or fellowship program at the time of appointment and may not serve more than one year beyond completion of residency or fellowship.
- Residents enrolled in an integrated (six-year) program must be, at a minimum, in the second year of residency at the time of nomination.
- Residents in an independent (three-year) program must be in their first year of plastic surgery education at the time of nomination.

The resident member may not serve on two Review Committees simultaneously and must not be from the same institution as another current member of the Review Committee. There may be a maximum of two Review Committee members from the same state at any time. As such, the Review Committee will be unable to accept a nominee working in Texas.

As of July 1, 2026, the following states and institutions will be represented on the Review Committee:

- California: University of California San Diego
- Massachusetts: Beth Israel Deaconess Medical Center
- Missouri: Washington University
- New York: Icahn School of Medicine at Mount Sinai
- North Carolina: Wake Forest School of Medicine
- Ohio: University of Cincinnati
- Texas: Elysian Plastic Surgery; WellMed Medical Management
- Washington: University of Washington

### Responsibilities of the Resident Member

The resident member participates as a full voting member in all Review Committee activities, including program review and policy discussion. The resident member must attend all Review Committee meetings (typically in person, two times per year). The resident member is subject to compliance with the same confidentiality, conflict of interest, duality of interest, and fiduciary responsibility policies as the other members. The resident member must be able to devote approximately 30 hours to program review prior to each Review Committee meeting.

The resident member is also a member of the ACGME Council of Review Committee Residents (CRCR). The CRCR is composed of the resident members of each Review

and Recognition Committee and provides valuable input and feedback to the ACGME Board of Directors about matters related to residents and fellows, graduate medical education, and accreditation from the resident/fellow perspective. The CRCR meets in person twice per year in Chicago.

*Note: It is the program director's responsibility to ensure that the resident/fellow will have sufficient time to review programs, attend Review Committee and CRCR meetings, and participate in activities of the Review Committee and the ACGME. While this nomination is for a term that officially begins July 1, 2026, note that the resident/fellow will be required to attend activities six months prior to the official start date, including a formal orientation meeting and one observational Review Committee meeting.*

### **To Submit a Nomination**

Submit the following documents electronically:

- A completed nomination form available on the [Documents and Resources](#) page of the Plastic Surgery section of the ACGME website
- Letter of interest from the resident/fellow, including a personal statement, and outlining educational goals, professional interests, and intent to serve, if selected.
- The resident's/fellow's curriculum vitae.
- Two letters of recommendation, one of which must be from the nominee's program director, including assurance that the nominee will have sufficient time to review programs, attend in-person Review Committee and CRCR meetings, and participate in activities of the Review Committee and the ACGME as expected.

Email completed nominations by **Friday, August 15, 2025**, to Associate Executive Director Aimee Morales: [amorales@acgme.org](mailto:amorales@acgme.org). A member of the Review Committee staff will confirm receipt of the nomination.

The Review Committee will review the nominations and forward their selection to the ACGME Board of Directors for approval at its fall meeting.

Nominees will be notified of the Review Committee's selection by email after confirmation by the ACGME Board of Directors.

### **Additional Information**

Review Committee members must use electronic systems for reimbursement of expenses and accreditation activities (e.g., program reviews). The resident member will be required to travel multiple times per year to meet as a member of the Review Committee and attend the CRCR meetings. Review Committee meetings are one- to two-day meetings. All related travel and meeting expenses are covered by the ACGME.

More information about the ACGME can be found at [www.acgme.org](http://www.acgme.org). Information specific to the Review Committee for Plastic Surgery is on the Plastic Surgery section of the ACGME website: <https://www.acgme.org/Specialties/Plastic-Surgery/Overview>.

Contact Ms. Morales with questions: [amorales@acgme.org](mailto:amorales@acgme.org) or 312.755.7419.

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## Key Dates

Nominations Due	August 15, 2025
Orientation and Review Committee Meeting (Required Observation)	January 8-9, 2026
Review Committee Meeting	April 3, 2026
CRCR Meeting (Incoming Resident Member)	May 7-8, 2026
<i>Resident Member Term Begins</i>	<i>July 1, 2026</i>
CRCR Meeting	September 27-28, 2026
Review Committee Meeting	January (TBD), 2027
Review Committee Meeting	April (TBD), 2027
CRCR Meeting	May 6-7, 2027
CRCR Meeting	September 19-20, 2027
Review Committee Meeting	January (TBD), 2028
Review Committee Meeting	April (TBD), 2028
CRCR Meeting	May 4-5, 2028
<i>Resident Member Term Ends</i>	<i>June 30, 2028</i>

**Attendance is required for all meetings. Meetings take place at the ACGME office:  
401 North Michigan Avenue  
Chicago, Illinois 60611**