



TO: Emergency Medicine Community

FROM: Felicia Davis, MHA, Executive Director,  
Review Committee for Emergency Medicine

DATE: June 20, 2024

RE: Next Resident Member of the Review Committee for  
Emergency Medicine

---

The Review Committee for Emergency Medicine is requesting nominations for its next resident member position that will become available on July 1, 2025.

The Review Committee affirms its commitment to diversity and inclusion and encourages nominees from underrepresented groups.

**Qualifications of the Resident Member**

The resident member must have at least one year of emergency medicine residency education remaining *after* July 1, 2025.

Resident members may not serve on two Review Committees simultaneously and must not be from the same state or institution as another member of the Review Committee.

Current Review Committee member institutions and states:

- University of Colorado, Colorado
- University of Florida (Jacksonville), Florida
- University of Illinois Cancer Center, Illinois
- University of Louisville, Kentucky
- Johns Hopkins University, Maryland
- University of Nebraska, Nebraska
- Columbia University, New York
- University of Buffalo, New York
- Mercy-St. Elizabeth Boardman Hospital, Ohio
- Albert Einstein Medical Center, Pennsylvania
- Virginia Commonwealth University, Virginia

### **Responsibilities of the Resident Member**

The resident member of the Review Committee participates as a full voting member in all Review Committee activities, including program review and policy discussion. The resident member is subject to compliance with the same confidentiality, conflict of interest, duality of interest, and fiduciary responsibility policies as the other members. Resident members must have sufficient time to prepare program review information, participate in subcommittee work (as assigned), review agenda items and related documents prior to meetings, travel to/attend each Review Committee meeting, and participate in other activities of the Review Committee.

The resident member is also a member of the ACGME Council of Review Committee Residents (CRCR). The CRCR is composed of the resident members of each Review Committee and is an important part of the ACGME as it serves to provide valuable input and feedback to the ACGME Board of Directors about matters related to residents, graduate medical education, and accreditation from the resident perspective. The CRCR meets twice a year; dates are listed at the end of this notice.

*Note: It is the responsibility of the program director of the resident member's residency or fellowship to ensure that the resident will have the necessary time to review programs, attend Review Committee and CRCR meetings, and participate in activities of the Review Committee for Emergency Medicine and the ACGME as is required for Review Committee members.*

### **Selection of Next Resident Member**

The Review Committee will consider nominations this fall and will forward its selection to the ACGME Board of Directors for approval at its February 2025 meeting. The new resident member's term will begin July 1, 2025, and end June 30, 2027.

### **Submitting a Nomination**

Each submitted nomination must include:

1. Two letters of recommendation
  - a. Letter of support from the nominee's program director. This letter *must* include an attestation that the program director will ensure that the resident will have sufficient time to participate in activities of the Review Committee and the ACGME as required.
  - b. Letter of endorsement from a professional medical society of membership or other person/group (e.g., department chair, dean, local Graduate Medical Education Committee, institutional/local committees).
2. Resident curriculum vitae
3. Completed nomination form

Submit all nomination materials by **November 1, 2024**, to Bianca Andino at [bandino@acgme.org](mailto:bandino@acgme.org).

All program directors who submit nominations will be notified of the selection by email after confirmation by the ACGME Board of Directors in February 2025.

### **Additional Information**

All new Committee members are required to participate in a new member orientation. Dates and times will be arranged by the Review Committee staff. The Review Committee and CRCR meetings range from one to two-and-a-half days. Members are expected to attend all meetings.

The Review Committee for Emergency Medicine meets two times per year, usually in January/February and April/May, with an occasional third meeting scheduled as needed. At times, the Committee may meet via conference call based on the meeting agenda. All travel and meeting-related expenses are covered by the ACGME.

Contact Accreditation Administrator Bianca Andino at [bandino@acgme.org](mailto:bandino@acgme.org) or 312.755.5041 with any specific questions.

---

<b>Event</b>	<b>Date</b>
Review Committee meeting to observe (hybrid)	April 9-11, 2025
CRCR meeting to observe	May 2025
<i>Resident member term begins</i>	<i>July 1, 2025</i>
Review Committee meeting (virtual)	August 25-26, 2025
Review Committee meeting	January 2026
Review Committee meeting	April 2026
CRCR meeting	May 2026
Review Committee meeting	January 2027
Review Committee meeting	April 2027
CRCR meeting	May 2027
<i>Resident member term ends</i>	<i>June 30, 2027</i>

CC: Linda Regan, MD  
Chair, Review Committee for Emergency Medicine