

MEMORANDUM

TO: Programs with Osteopathic Recognition

FROM: Tiffany Moss, MBA  
Executive Director, Osteopathic Accreditation

DATE: April 6, 2018

RE: Adding Faculty Members from the Supplemental Educator Form  
into the Faculty Roster

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The Osteopathic Principles Committee is pleased to announce that enhancements have been made to the Accreditation Data System (ADS) Faculty Roster for programs with Osteopathic Recognition. Osteopathic faculty members currently listed on the Supplemental Educator Form should now be listed on the ADS Faculty Roster. Effective July 1, 2018, the Supplemental Educator Form will be discontinued and all osteopathic faculty members must be listed in the Faculty Roster in ADS.

ADS now allows programs with Osteopathic Recognition to classify faculty members listed on the Roster as:

- **Program Faculty Member, but not an Osteopathic Faculty Member:**  
Program faculty member who does not provide osteopathic education, but does provide specialty/subspecialty education to all residents in the program
- **Osteopathic Faculty Member, but not a Program Faculty Member:**  
Faculty member who only provides osteopathic education to designated osteopathic residents and is not a faculty member for the overall program (program faculty member)
- **Program Faculty Member and an Osteopathic Faculty Member:**  
Program faculty member who provides specialty/subspecialty education to all residents in the program and provides osteopathic education to designated osteopathic residents

**Classifications**

Faculty members identified as **Osteopathic Faculty Member, but not a Program Faculty Member** will be visible only to the Osteopathic Principles Committee and not to the specialty Review Committee. These faculty members will need to satisfy the qualifications of an osteopathic faculty member as outlined in the Osteopathic Recognition Requirements, but will not be required to meet the specialty/subspecialty-specific requirements for faculty members. These faculty members, regardless of the hours they

devote to the program, will not receive the ACGME Faculty Survey but will be required to annually report osteopathic scholarly activity in ADS.

A faculty member identified as **Program Faculty Member and an Osteopathic Faculty Member** will be visible to both the Osteopathic Principles Committee and the specialty Review Committee. These faculty members will need to satisfy both the specialty/subspecialty-specific requirements for a faculty member, as well as the osteopathic faculty qualifications as outlined in the Osteopathic Recognition Requirements. These faculty members may receive the ACGME Faculty Survey and will be required to annually report osteopathic scholarly activity in ADS.

A faculty member identified as **Program Faculty Member, but not an Osteopathic Faculty Member** will not be visible to the Osteopathic Principles Committee and will not be required to meet the osteopathic faculty qualifications outlined in the Osteopathic Recognition Requirements.

### **Entering New Osteopathic Faculty Members and Updating Classification of Existing Faculty Members**

To enter a new or update the classification of an existing faculty member, view the [Guide to the Classification of Osteopathic Faculty in the ADS Faculty Roster](#).

Faculty members previously listed on the Supplemental Educator Form will likely be classified as **Osteopathic Faculty Member, but not a Program Faculty Member**.

All new faculty members will default to the classification of **Program Faculty Member, but not an Osteopathic Faculty Member**, unless they were previously designated on the ADS Faculty Roster as “Osteopathic-Focused.”

Direct questions to Executive Director Tiffany Moss: [tmoss@acgme.org](mailto:tmoss@acgme.org).